

Minutes of the SRRRMN Membership Meeting
10:00am April 26, 2014
Carver County Courthouse

General

1. Meeting was called to order at 10:10am by Kevin Stokes
2. Introductions by all attendees: Emily Boote, Anna Boote, Brian Benson, John Warren, Ken Levinson, Denise Schultz, Becky Scott, Lindsey Maros, Chuck Lubowitz, Karla Peterson, Kevin Stokes

Old Business

3. Minutes from the March 1, 2014 Membership Meeting were approved (motion by Chuck, second by Emily).
4. Kevin reviewed the elections of new board members from last meeting.
5. Kevin reviewed the Board conference call of April 23, 2014, clarifying his need to vacate the Board seat held by Paul Pieper, since he had moved out of the area. By rule in a midterm vacation, the board selected Emily Boote to fill this seat. Thanks to Paul for his valuable service. Also by rule following new Board elections, the Board elected or reelected new officers: Kevin Stokes - Chairman, Emily Boote - President, Rick Slatten - Vice President, Brian Benson - Secretary, Denise Schultz - Treasurer.

New Business

6. There were no New Member Applications.
7. Emily reviewed the proposed tent "rental" to Lester Prairie for \$200, suggested even selling the tent to same for \$500, and renting it back from same in the future for \$100/time.

ACTION: Emily will clarify these arrangements with Lester Prairie and bring recommendation to the Board.

Officer Reports

8. President - Emily and Kevin described some of the topics that they discussed, following the Board meeting:
 - We need to prepare a plan for receiving funding and donations.
 - Gather lists of things that previous presidents have done.
 - Gather lists of people who do training and their expertise.
 - Upgrade the website, as quickly as possible. This was assigned to the Secretary/Public Affairs Committee. Ken L. indicated there is no need to adjust Bylaws to edit/upgrade our website. During the discussion: Emily suggested creating a listing of resources. Denise suggested delivering a better message to LE. Chuck suggested pointing out that we are not an operational organization, but simply an aegis of member organizations. Brian suggested we make pertinent documents available to the public on the website. All discussed how to differentiate between members and "associates", and whether or not make reference to non-members on the website. All suggested we create a means of enticing non-members to join SRRRMN and then be listed on the website.

ACTION: Brian will reach out to Chet to review the current website hosting, domain and history. Brian will reach out to potential committee members and assign review and editing tasks as necessary.
9. Vice President - no report. Emily is traveling today to Duluth to meet with Rick and Deb Slatten.
10. Secretary - no report. Refer to Item #8 above. John, Anna, Lindsey and Chuck all volunteered to assist in reviewing/editing website content.

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11. Treasurer - Denise provided a current financial statement (sent in a previous email).
Highlights: We have ~\$6,000 in the bank. There are some unpaid memberships.
Treasurer's report was approved (motion by Ken L, second by Emily).

Committee Reports

12. Finance (Kevin, Chair) - no report. Refer to Item #8 above.
13. Membership (Chet, Chair) - no report. Refer to Item #6 above.
14. Public Affairs (Brian, Chair) - no report. Brian volunteered to take this on, in concert with Secretary duties. Kelly Kugler (sp?), Deb Slatten have previously expressed interest in a newsletter. Brian suggested this be combined in website content. This committee will also function as a "central clearinghouse" for booths, conferences, SRRRMN calendar maintenance.

ACTION: Brian will add Kelly and Deb will be added to the list indicated in Item #10 above.

15. Training (Chair vacant) - no report. Discussion:
- M.U.S.T.A.N.G. - K9 units need to schedule around NAPWDA gathering in September. Other units have conflicts in late September and early October. It was agreed to tentatively schedule this for October 10 - 12, 2014.
ACTION: Kevin and Emily will contact Scott County to determine availability and rates for Scott County Fairgrounds on these dates. John volunteered to recon the site immediately following a determination that this site is available.
 - Emergency Management Training - How do we best to recruit Jim Franklin to assist us in training? How do we become a member of Association of Minnesota Emergency Managers (AMEM)?
ACTION: TBD.
 - Conferences - We should plan to attend/display at the Minnesota Sheriff's Association (MSA) conference in December, 2014 and/or June 2015.
ACTION: TBD.
 - Annual Training - Kevin raised the question of how we handle/schedule annual training, e.g., is it localized? Regional?
ACTION: TBD.
 - SRRRMN Training Wish List:
 - Kevin wants an Overview of SAR Principles and Practices
 - Denise wants to learn more about Equine/Mounted Search Practices and Training
 - Chuck wants to learn more about drone technologies and availability for SAR work.
 - Churck wants to learn more about privacy laws (e.g., HIPAA rules).
 - All want to learn more about how to best integrate resources, for training and for SAR practices.**ACTION: TBD.**
16. Best Practices (Ken L, Chair) - The committee is working on General Competencies, but have nothing yet to report.

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Other Projects

17. SRRRMN Grant Program - Kevin is the new Chair. Program is to determine best SRRRMN practices for giving grants.

ACTION: TBD.

18. SRRRMN Field Guide to Search Resources - Kevin wants us to have a pamphlet to issue.

ACTION: TBD. PA Committee will investigate how to incorporate this into the website, and create a draft.

19. SRRRMN Update - Kevin would like us to create email blasts with updates. Discussion: Should this be part of the website? Should we be reporting SAR activities? Most were uncomfortable with reporting callout activities, since most/many are confidential and some involve criminal cases.

ACTION: TBD.

Case Reviews - None to report.

ACTION: TBD.

Next Meeting/Reminders - It was generally agreed that the next General Membership Meeting should be held sometime during M.U.S.T.A.N.G.

ACTION: TBD.

Adjournment - Meeting was adjourned at about 12:45pm (Motion by John, second by assent).

Respectfully Submitted,
Brian L Benson
Secretary