

SRRRMN Meeting Minutes 06August2011

1. Call to Order 9:25

Members Present:

Chet Wilberg
Emily Boote
Ken Levinson
Ken Anderson
Sharolyn Sievert
Paul Pieper
Chuck Lubowitz

Others:

Sherriff Carver County
Jim Olson

2. Old Business

a. Approval of Minutes

- i. May Board Meeting - tabled – no copies available
- ii. June Board Meeting - tabled – no copies available

b. SRRMN Finances

- i. Reviewed Financial statement provided (Attached)
 1. noted that some of the entry dates indicated had 2010 listed as the entry year instead of 2011
 2. A motion was made by Sharolyn Sievert to accept the Finance report as amended to correct the entry dates.

Seconded by E. Boote

Motion Carried.

c. MUSTANG RECAP - E. Boote

- i. Reviewed activities and responses
- ii. Reviewed expenses and revenues- ended up in the black
- iii. Possible considerations for next year
 1. ICS classroom training on Friday night and Saturday Morning
 2. Field training and practical exercises completed Saturday and Sunday
 3. Obtain Pre-Approval for POST continuing education credits

- iv. Pre- publish training opportunities for participant planning

d. Motion was made to place Sherriff Jim Olson on the SRRRMN Advisory Board. Motion Carried.

3. New Business

a. New Member Applications

- i. None Received

b. Officer Reports

- i. President- Chet Wilberg
 - 1. Introduced Sheriff James Olson, Carver County
 - 2. Discussion ensued describing SRRRMN and Mission
 - 3. Questions about how to activate Search Resourced through SRRRMN
 - 4. Questions regarding what the needs and wants of Sheriff's are and how SRRRMN may help meet them, or direct to appropriate resources.

- ii. Vice President – Sharolyn Sievert
- iii. Secretary – Kevin Stokes
- iv. Treasurer – Fred Graupmann – Not Present

c. Committee Reports

- i. Finance – Emily Boote
 - 1. Follow up on obtaining Financial Service and Audit Criteria- set up a financial tracking system and provide audit service. Three entities named and reviewed.

Motion by: Paul Pieper Seconded by: ????

To Adopt an entity to set-up and work with Larson Allen to provide accounting and auditing service for SRRRMN cost not to exceed \$350.

Motion: Carried

- d. Goals and Objectives
- e. Discussion on Committees
- f. SRRRMN Talking Points
- g. General Membership Meeting October 2011
- h. Other

4. Open Forum

5. Next Meetings/ Reminders

- a. Board Meeting – August 25, 2011 – Conference Call
- b. Board Meeting – September 22, 211 – Conference Call
- c. General Membership Meeting – 15 October – location TBD – Project officer Emily Boote/Paul Pieper

6. Adjourn

SRRRMN Board meeting:

Summarize the three applicants: All three recommended an online accessible quickbooks software program.

Larson Allen is an Int'l CPA firm with extensive experience in nonprofits and 501(c)(3) work. They have a local person would would for an up front cost of \$200-\$300 maximum set up a system for SRRRMN to maintain. On an ongoing basis, she would be available to use as a resource for questions, certify documents, and act as our accounting expert when the needs arise

Grant Thornton, LLP would have a meeting with us to identify our specific needs, then have a colleague set up a system for us to maintain. I don't know what the cost of the system set up would be. He didn't document it, but in our conversation it was 250-350.

Tricia Fairchild Maddox, Partner: would not be available until after the tax season. The hourly rate would be between \$110 and \$210 per hour, depending upon who in her office would be working with us. She did not estimate how long it would take.